MINUTES OF THE REGULAR MEETING OF THE CITY COUNCIL OF PLEASANT VIEW CITY, UTAH

August 11, 2020

The public meeting was held through ZOOM with an anchor location at the city office at 520 West Elberta Dr. in Pleasant View, Utah, commencing at 6:00 P.M.

MAYOR: Attendance method:

Leonard Call (via Zoom and office)

COUNCILMEMBERS:

Ann Arrington (via *Zoom*)

Kevin Bailey (via Zoom and office)

Steve Gibson (via Zoom)
David Marriott (via Zoom)
Sara Urry (via Zoom)

STAFF:

Bill Cobabe (via Zoom and office)
Laurie Hellstrom (via Zoom and office)
Ryon Hadley (via Zoom and office)

Jill Hunt (via Zoom)
Dana Shuler (via Zoom)

VISITORS:

Carson Jones (via *Zoom*)

Christopher Battrick (via Zoom and office) Christina Provence (via Zoom and office) David Provence (via Zoom and office

Jason Allen (via Zoom) Gary Horton (via Zoom)

Pledge of Allegiance: Sara Urry

Opening Prayer, Reading or Expression of Thought: Sara Urry

Read the Electronic Meeting Determination for conducting a meeting w/o an

anchor location: Leonard Call Declaration of Conflicts of Interest:

None were given.

Comments/Questions for the Mayor & Council for items not on the agenda:

None were given.

Consent Items:

Motion was made by <u>CM Gibson</u> to accept the consent items (July 28, 2020 and August 4, 2020). <u>2nd by CM Urry</u>. Voting aye: CM Arrington, CM Bailey, CM Gibson, CM Marriott and CM Urry. 5-0

Business:

1. Public Hearing – Truth in Taxation - Discussion and possible action to consider increasing the property tax revenue, Resolution 2020-N.

Mayor Call: this has been advertised for the last two weeks. This is a public hearing Motion was made by <u>CM Arrington</u> to go into a public hearing consider increasing the property tax revenue. 2nd by <u>CM Urry</u>. Voting aye: CM Arrington, CM Bailey, CM Gibson, CM Marriott and CM Urry. 5-0

Mayor Call: A little bit of history how the tax work. When tax revenue is held constant to the city, no matter what happens out there in the real world, our tax rate is based on the amount we've got in the prior year. There's no real capture of inflation. It is something the legislature's been toying with the last couple of years but they have been unable to come to a solution. To help us with inflation we are proposing that we keep our tax rate the same as it was last year. In order to do that we have to advertise for a tax increase. The reason it's a tax increase is because some people's taxes might go up and some people's taxes might go down based on what your home value. There has been inflation in all aspects of what we do besides building insurance costs, employee costs, retirement costs, fuel for our police officers, and equipment costs. Everything is subject to inflation and we're no different than the general public. I think what makes us different is there's no mechanism in place for the city to adjust for inflation at this time until the legislature does something better. This council and I agree that we should look at things yearly and try to keep up with just inflation and that is why we proposed this year to keep our tax rate the same as last year hopefully capturing 7.54% increase if this passed. That would mean \$58K in tax revenue. I think most residents do not understand how little we actually get from property tax. Without this tax increase we're looking at roughly \$775,000 which will not even fund one half of our police department. This has been advertised for the last two weeks. This is a public hearing. We don't get a ton of money from taxes but it's certainly vital to help us with this covid outbreak. There are some nagging questions that we don't have the answer to one being sales tax revenue, another type of revenue that we depend on to supplement and balance our budget. The proposal is to keep the tax rate the same as it was in the prior year and in order to do so we had to advertise this truth and taxation. Any questions from the council before I turn it over to the public? CM Marriott you said that was a \$58,000 revenue increase. I don't see that. I was thinking \$30K to \$35K revenue increase. Is that from the tax levy revenue from \$770k to \$805K? Laurie Hellstrom: Once we got the actual numbers from the county it ended up being \$832K not \$805K. CM Marriott: okay. Thank you. Mayor Call: every June the county and the state push out the numbers to us as to what we can get. People need to know we don't value homes. The county assessor values the homes. They do a very valuable service for the community. They're not to blame. The market is to blame. The good news is when you go to sell your home or even leave your home to your children it's going to be worth a lot more. That is inflation. We're all affected by it. Any other questions from the council before I turn it over for public comment. You can have questions after the public comment also. The rules for public comment is approximately three minutes per person. Bill Cobabe will help moderate. Christopher Battrick: I was asked to come and represent some concerned of my neighbors. The notice indicated that there was a \$17 annual increase per residence with a \$414,000 home value. You know we're talking about a couple of hamburgers but at the same time a lot of us struggle to provide for our families. Myself, I'm a single income earner and I have a household of eight. We're not typically big fans of tax increases in our area and so I just wanted to make sure that the information that had been put out was accurate. I thought I heard that it's not really a

tax increase it's just the same tax rate but we've had but it's an increase in valuations in our homes. Is that accurate? Mayor Call: correct. I'm a big fan of doing things kind of as they're needed rather that's every other year. This will be the first increase in three years. Christopher Battrick: I'm not an economist but it sounds to me like what we're really talking about is good news if our home values are going up. It just means that our economy in this area is still doing well in spite of what everybody else is dealing with. Christina Provence: I have some questions more or less to see if I understand what you said. The tax rate is the same but because our homes have been rated higher that results in an increase and to you that's considered a tax increase. Is that correct? Mayor Call: correct. Christina Provence: if you are getting increases that way already should that offset your current expenses? Mayor Call: if we get that increase. Christina Provence: otherwise the tax rate will go down and therefore you'll get less money. Mayor Call: correct. They will lower our tax rate as the value goes up in the house the lower the tax rate so we get exactly the same amount of money even though inflation has increased our costs. The only way we can change that or avoid that is to hold the truth and taxation hearing and say we want to keep our tax rate the same as it was last year so we can capture the inflation on the home. Christina Provence: okay that makes sense. Have you looked at whatever to hold down your costs so that potentially you would not have to raise your tax rate? Mayor Call: yes. Each year we go through the budget process. This year is an unknown for us. We don't know about sales tax revenue and we hope that it is not too much of a loss and we will not get that loss back. During the budget we had proposals for some part-time employees that we cut and other things we go through with a fine-tooth comb. We're nervous that we don't have a real large rainy day fund. We are in the middle. You have to keep at least five percent but no more than 25 percent. We're at about 15%-16%. Our rainy day fund is kind of in the middle. If we lose much sales tax we don't want to be at a 7%. We decided not to do so much as a tax increase but rather to keep our tax rate the same to capture the inflation part and help offset the inflation costs. The cities are faced with inflation just like you are. You go to the grocery store or buy a car etc. and inflation will affect you and it affects us too. Christina Provence: thank you for that explanation. I think that cleared it up for me guite a bit. The only comment I would say is that when I look at my bills and I see how much Pleasant View is getting. It just seems that it's getting guite costly to live in this city and that was my concern with this tax and we are getting increases from others that we are also dealing with so that's what makes it more with multiple hits. Mayor Call: thank you for voicing your concerns. This is a pretty sparse crowd we have here. Bill are there any comments on YouTube? Bill Cobabe: there's a comment from Jonathan L. He wants to know how many businesses we have in Pleasant View and wishes that we could get more. Mayor Call: we have a lot of home occupations. I don't know the number. There are a lot of industrial that you don't see and probably don't count as a business but they bring in a lot of money in unsecured personal property tax especially the heavy industrial. A lot of people think we don't have anything which is not true we have probably 10 times the amount of industrial type taxes and equipment taxes than a city like North Ogden. That being said, they have 10 times the amount of sales tax than we have because they have more retail businesses. We're constantly trying to get more retail into the city right now, which is very hard right now. We've taken the position that we're going to prepare ourselves with zoning and our other ordinances to be in a place when the economy starts back up again we are ready. We all agree we need more commercial. We don't have a lot of rooftops but we're trying to convince these commercial developments that it's not all about rooftops. We

have a great traffic count especially on 2700 N and we have very high median income here in Pleasant View. Bill Cobabe: there are no other comments from the public.

Motion was made by <u>CM Bailey</u> to end the public hearing. 2nd by <u>CM Marriott</u>. Voting aye: CM Arrington, CM Bailey, CM Gibson, CM Marriott and CM Urry. 5-0

CM Marriott: I appreciate those that have come out for the public hearing. It's important that they hear this and understand it. Out of the 13 cities in Weber County there are six of them that have a higher tax rate. Mayor Call: We're the sixth biggest city in the county. Just to point out there are other cities that have a much higher tax rate even with us holding that steady at the current rate. CM Urry: I second Dave. I appreciate people coming to be informed because it's an important part of the process and I also appreciate your explanation Mayor. Hopefully residents are tuning in though they are not commenting. While it looks like a tax increase it's keeping the rates same so that we can provide for the services and we don't come up short. People enjoy living in the city. CM Gibson: Mayor you did a great job of explaining it well and I hope we cleared it up for people of really what's going on. I think we do a fairly good job with the amount that we do get. When I first came in I really didn't understand how much that we really don't get from the property taxes and I think we run the city fairly well on that budget. I just looked at my tax and we bring in just about as much as Northview Fire. I think that's pretty darn good.

Motion was made by <u>CM Bailey</u> to approve Resolution 2020-N approving the tax rate of 0.001076 and final budget. 2nd by <u>CM Gibson</u>. Roll call vote. Voting aye: CM Arrington, CM Bailey, CM Gibson, CM Marriott and CM Urry. 5-0

2. Public Hearing - Discussion and possible action to consider amending the 2020-2021 fiscal year budget, Resolution 2020-O. (*Presenter: Laurie Hellstrom*)

Motion was made by <u>CM Bailey</u> to go into a public hearing consider amending the 2020-2021 fiscal year budget, Resolution 2020-O. 2nd by <u>CM Arrington</u>. Voting aye: CM Arrington, CM Bailey, CM Gibson, CM Marriott and CM Urry. 5-0

<u>Laurie Hellstrom</u>: you have Exhibit A and Exhibit B to the resolution. Exhibit A are items from the prior year that were not complete and are to be moved to the current year. Let me know if you want to discuss any of the items. Exhibit B items is for a future PWD center/detention basin/decant area in the future if you want to move forward with that in the future. <u>Mayor Call</u>: basically housekeeping items. Are there comments from the public or council? None were given.

Motion was made by <u>CM Bailey</u> to end the public hearing. 2nd by <u>CM Urry</u>. Voting aye: CM Arrington, CM Bailey, CM Gibson, CM Marriott and CM Urry. 5-0

Motion was made by <u>CM Marriott</u> to approve Resolution 2020-O a resolution amending the 2020-2021 fiscal year budget. 2nd by <u>CM Bailey</u>. Roll call vote. Voting aye: CM Arrington, CM Bailey, CM Gibson, CM Marriott and CM Urry. 5-0

3. Discussion and possible action on approval of the Adequate Public Facilities Determination for Harris Hills Phase 4 at approximately 1075 W 4150 N. (*Presenter: Dana Shuler*)

<u>Dana Shuler</u>: this is just our standard adequate public facilities recommendation. We look at each of the services to the to the proposed subdivision and make sure there's adequate water pressure flow, sanitary sewer outfall, storm water detention and things like that. This one there are seven residential lots proposed and there were no major issues. We are going to look at the location of a valve during the water construction because it's right on a boundary and the developer is working with us on

that. It will give the future residents better water pressure. It does meet all standards. Mayor Call: any questions for Dana? None were given.

Motion was made by <u>CM Gibson</u> to approve the Adequate Public Facilities Determination for Harris Hills Phase 4 at approximately 1075 W 4150 N. 2nd by <u>CM Urry.</u> Roll call vote. Voting aye: CM Arrington, CM Bailey, CM Gibson, CM Marriott and CM Urry. 5-0

4. Public Hearing - Discussion and possible action consider Final Subdivision approval of Harris Hills Phase 4, a 7 lot subdivision located at approximately 1075 W 4150 N. (*Presenter: Jill Hunt*)

Motion was made by <u>CM Bailey</u> to go into a public hearing consider Final Subdivision approval of Harris Hills Phase 4, a 7 lot subdivision located at approximately 1075 W 4150 N. 2nd by <u>CM Marriott</u>. Voting aye: CM Arrington, CM Bailey, CM Gibson, CM Marriott and CM Urry. 5-0

Jill Hunt: Carson Jones has requested final application for the subdivision Harris Hills Phase 4. Dana Schuler went through the adequate Facilities. We actually just had a pre-con meeting this afternoon. He's requesting to be able to record. The only thing we're waiting on is the escrow. He brought that in today and we're just reviewing that. Hopefully that will be before you in the next couple of weeks once that review is completed. Other than that he's got everything else done. CM Urry: are we granting final with the condition of the escrow? Jill Hunt: we won't record until the escrow agreement has been brought before you because it's an agreement and you would need to look at the agreement to verify. Then you know that's exactly what you want. CM Urry: okay. I just wanted that clarification. Mayor Call: are there any members of the public that wish to address this? <u>Carson Jones</u>: I'm the developer of the Harris Hills project with the land owner. I would ask that the city council consider on this approval that we do what we've done for years and actually it is approved in my opinion. In the city ordinance and state statute if you read both of those on when actual escrow is required. On this one I would just ask that we make this condition or contingent upon a staff approved escrow agreement. It's nothing new. It's nothing that you're going to look at and say wow this is crazy where do you even come up with these ideas. Our escrow agreement is the same escrow agreement we use in every other project. The numbers are provided by the city and that the cost the engineer's estimate was directed by the city. I believe that we've met the entire letter of the law. Especially when you go back and look at what the requirements of the city ordinance say and what the state statute say that it be a condition of reporting not of approval. That would be my only request is that the city council approve this contingent upon a staff approved escrow agreement which is already in the city. Mayor Call: any questions or comments? CM Urry: how does our current ordinance read? Bill Cobabe: our current ordinance isn't specific on this particular issue. Our concern is that this is an agreement that involves the city and the city council and our policy. I guess internally, we want to make sure that the council is aware of any and all agreements that are entered into by the city and that the city council really ought to have unless the city council directs us otherwise. The city council ought to have a look at each agreement that is entered into by the city. Other cities around town about half and half do. It's the way we do it and some do it other ways that what Carson Jones is talking about where they have a pre-approved agreement and really it's up to staff to just kind of fill in the blanks and then the blanks get presented to the city council at the time of, well basically, at this moment when the plan is being considered. The staff doesn't have a dog in the hunt. Like I said, there's

no specific ordinance but the interest is in making sure that the council is informed and agrees to any and all agreements so that's why we're doing this. We're kind of acting out of an overabundance of caution. Mayor Call: Bill Cobabe and I met with Carson Jones today to go over some of the concerns we have in development. In doing business here with the city a couple of things are the adequate public facilities plan that comes to the council and the escrow agreement that comes to the council. We talked about and as you know we've asked Bill Cobabe to examine the processes that we're using and see if there's a way to streamline the processes. Like Bill Cobabe said some cities do it. The bottom line is if it gets final, Carson Jones still has this escrow to do and it will still be waiting to record whether it's a day or two weeks but as soon as Carson Jones gets that escrow done then they can record the subdivision. Then they can start selling lots. Carson Jones: that's where it's kind of hung up. Everything comes back to the council even though honestly the staff is a lot more technical and able to flush this out than the council. But it is nice for us to be able to examine some of these things. I don't know we're still working on the process. The bottom line is until you guys come up with a process and the council approves of that process I think it would probably, in my opinion, be best to proceed how we have been proceeding until we have, you know, until you guys have figured out something. So maybe not today but sometime, if you present it to the council, the council agrees and we adopt that as our standard procedure but for now keep it as the process that we currently have been doing. You know you hit exactly what I wanted to bring up as well. I hate these back and forth where something good should happen in a week or whatever and all of a sudden we're six weeks then eight weeks because we have two council meeting every two weeks. We keep putting this off and I think that makes more work for staff as well. That's a problem not only for the developer but I think staff has so many different things. I think we really need to sit down and make this more streamlined. CM Gibson: I don't think anything that Carson Jones talked about with recording this escrow and doing those things but the numbers are there. It's kind of just a formula, right? It's not any anything different? I don't know why we have to bring it back so many different times unless it's something that is way off the mark. I just don't see us doing anything and I think again it's just a waste of time for our staff and the developers. I don't have a problem not seeing that if we trust our planning department, Jill Hunt and Bill Cobabe to make those decisions. In some regards I appreciate the fact that they want us to okay the agreement but sometimes, honestly, I don't care necessarily. You know that I want to know yet I don't - that's kind of confusing. CM Bailey: I agree with CM Gibson. This time it is a little bit different in as much as the escrow money is in the hands of the city and in the past it's not been. So that makes a difference. We gave Carson Jones an amount. We told him how much to put in escrow. He's exactly right that there's no need, I don't think, to kick that down the road. We do have that money correct? CM Urry: do we have the escrow amount in hand?. Jill Hunt: the agreement, Carson Jones actually brought it to me just before lunch so I haven't even had the chance to call the bank to verify. That's one thing I do once I get agreement so then okay go ahead. CM Urry: when I talked to John Call today over at North Ogden City something that I don't know that maybe our city might want to consider is their city council and planning commission adopted a standard escrow agreement. Every single builder and developer whoever comes in that's the agreement they've adopted. It is the only thing that would have to fill in the blank is the amount. They also collect 10% of the project as well. That's pretty standard across the board in the state. So if that's been adopted and we've all agreed on the language then that's already done. In North Ogden City the

planning commission can grant final because it's an agreement and none of the language has changed and they've already seen it and they've already adopted it. It's done unless the language changes and that's when it would come to city council for the next step if the language has to change. Mayor Call: we need to put a process in motion to alleviate things and make it easy for everybody. I hate it when a developer or somebody says they just hate doing business with the city. I think that's general everywhere and I don't think that's specific. I'm not saying that in any way to demean anybody but why can't we make it easier. I talked to Carson Jones several years ago about coming in and just talking with us a little bit from a developer's view. They have one view and we have another. I just like to see that happen again. I know that I am getting off of our of our topic. I apologize. Not just Carson Jones but other developers need to come in to meet with us so we can find out some of these concerns so that we can streamline the process. Carson Jones has been really good with us since I've been on board about coming in with good suggestions and things that we can look at to improve our processes and make things easier generally for development. Our goal is not necessarily to make things easier for development per se but make things efficient and protect the interests of the city but also recognize that developers and property owners have rights and that they have an interest both financially as well as spiritually and making sure that the city gets done correctly because it's a market question and it speaks well to their ability to develop. We need to work to make things as efficient as possible so by kicking this down the road at two weeks the only thing that we're not enabling Carson to do is actually sell the property. Is that correct? Bill Cobabe: he can take earnest money for holding lots. He can't sell but he can take reservation money. part of me not earnest money so he can't sell the lots. We're just not going to record it until the agreement is taken care of. That's right. That's an important part of the process. You want to make sure everything's kosher with the bank and everything else. Carson Jones: can I point one thing out? If we just go back two-three years Harris Hills Phases 2 and 3 which we're both done the way that I'm asking the city council to prove it right now. Deer Crest Phase 1 and 3 was done the same way. Heart of Pole Patch Phase 1 was done the same way. It wasn't until Heart of Pole Patch Phase 2 and Harris Hills Phase 4 that all of a sudden we need to put this in front of the city council for approval. We have to post money before we even know if it's approved or not. I mean that's just where it sometimes can get very difficult for a developer to put a million dollars to improve a piece of property that we don't even know if it's approved. So it's hard for lending and it's hard for bonding and it's hard for everything when it comes to that. So what I'm asking is not unheard of. It's not uncommon. It's basically the way I do business and every other municipality we develop in and not just me, every developer that I know. This is kind of how it's done. So I would ask for a little consideration in that aspect as we do have many homeowners that are just begging to get this process started and they can't even start looking at the bank loan until we record. CM Urry: Carson Jones you asked me to call some of the other cities when I talked to John Call at North Ogden City he said that they do require you to record for every single phase as well so it's not unheard of to be fair to the process. That's what North Ogden does as well. Carson Jones: oh they do. They do before recording. CM Urry: now what we're talking about are two different things; approval and recording. Those are two separate things. Carson Jones: so we get approval tonight and then I spend the next week or two days however long it takes working with staff. Pleasant View staff is great to work with. They're super helpful but sometimes we get wrapped around the axle on certain issues and what I'm asking is just let me work with staff. I'll

work with the staff we'll come up with everything that needs to be posted for the city as we already have in this phase. I just recorded two phases in North Ogden last week and I know I got the escrow agreement the day before we recorded which is another thing.

There was no motion to end the public hearing.

Motion was made by <u>CM Gibson</u> to approve Final Subdivision approval of Harris Hills Phase 4 with staff approving the escrow agreement and not to come back to city council. 2nd by CM Bailey.

Discussion. Bill Cobabe: there are a couple of comments here on YouTube that I'd like to read into the record if I may. Someone going by the name of Jay Tyler Hatch12- we have almost gone six weeks to get something recorded and now it seems like we will have to wait another two weeks. Candace Hatch-why must it take that long to review. Jay Tyler Hatch12again can the city look at making this a more efficient process without having to wait two weeks between each meetings to get things done and approved continuing on approval to planning commission two weeks approval to for public hearing two weeks approval for recording two weeks now approval for city council of escrow two more weeks. Candace Hatch- please, people's lives are being greatly affected by this choice today. Every time we are pushed back and have to wait for the next council meeting it can cost us, as the hopeful future owners within Harris Hills, thousands of dollars in building costs. Thank you. Jay Tyler Hatch- yes Steve Gibson make this a smoother process the city is unfortunately gaining a poor reputation among multiple developers and then says another two weeks of valuable building time as the winter approaches. Then it takes more time to get the permits to build. Every day matters now that we are getting late in the season. Mayor Call: based on the motion I want Carson Jones to understand that all these people that are commenting we're doing exactly what you're asking for which means the onus is on you to make sure that you don't drag out your escrow. If there's a deficiency in it you get in here and get it fixed for staff so that you can record your subdivision for all these people. You know if this passes this is off of us and on you. CM Urry: should part of the motion include items in the staff report with the conditions from engineers or others. Mayor Call: CM Steve, are you okay with that. CM Steve: I'd like to just let staff approve it and keep the motion. I think I heard from Jill Hunt that it is really the escrow that's holding us back. Is that correct Jill? Jill Hunt: yes. There are some things that will have to be on the mylar before I can record it like addresses and making sure it closes. Minor things like that. CM Gibson: Carson Jones, I agree with the Mayor. It is back on you my friend. Don't drag your feet. Make it happen. CM Arrington: I agree that we need to make this an easier process. I'm a little concerned that we're jumping in tonight and saying okay let's just do it. I'm worried that we're opening ourselves up for risk. I know this needs to be addressed. Jill, do you see any concerns that would put the city at risk or put the residents at risk? CM Urry: I agree with what CM Arrington. Jill Hunt: I think if you guys trust us we should be fine. CM Urry: one thing that staff has to look to make sure is the words aren't changed between receiving it from developers. I don't foresee any issues of the developers changing any wording or anything but I know it's been said in the past where city council would like to know that what the agreements are and the details. I would like to look into a standard escrow agreement and if there's any variations then it would come to us. CM Arrington: I hear Carson Jones and I understand where he's coming from. I just feeling like we're kind of making a rash decision. I feel like we're opening the door for some potential issues. I feel his pain and I want to address his pain but I'm not sure if this is how I want to address it. CM Bailey: what I'm hearing CM Gibson say and what I agree with wholeheartedly is that we trust our staff. We've made a motion to approve this and ask our staff to be sure that it's right. Carson Jones has agreed to follow through and make sure he does his part. I totally trust our staff and so I don't have a problem at all with making a motion like this. CM Marriott: I don't want this to be a precedent that we set for Carson Jones or anybody else. I think it's time to go ahead and do this. I agree with CM Bailey and with CM Gibson that we need to let the staff do it. I don't think we're in the business of making it easy for

a developer but we need to make it efficient. It doesn't need to be easy. Carson Jones knows all the steps that need to be taken. The comment that was made earlier that it takes two weeks here and two weeks there that is not necessarily the city holding that up. They need to know that the developer is involved in this as well. I do think we can go ahead and pass this tonight. Carson Jones: one last thing. We're not reinventing the wheel here.

Voting aye: CM Gibson, CM Marriott & CM Bailey. Abstained vote: CM Arrington. Voting nay: CM Urry. 3-1-1

5. Adopt a pay range for an Administrative Assistant/Planner I. (Presenter: Bill Cobabe)

Bill Cobabe: we're looking to adjust a position. This isn't a new position necessarily in that we're eliminating the administrative office assistant planning tech and adjusting that to make a new position called an Administrative Office Assistant/Planner I. We are not talking about a specific person. That will be done between myself and this this person filling this position. We're talking about the position itself. We are promoting the planning tech to a planner I. With the accompanying pay raises that you see on the table. Mayor Call: we are not necessarily eliminating the planning tech we're creating more of a career path. CM Gibson: we are not creating an opening? I have no problem with moving somebody up but I just don't want to open up another position in in our chart as long as we understand that. Bill Cobabe: that's exactly what we're doing. CM Gibson: Laurie make a note of that in the in the minutes that we can come back to this down the road. CM Marriott: it looks like we're creating a new position/title. What are the others positions? A planner II a planner III – are those possibilities in the future and are those a couple of years away? <u>Bill Cobabe</u>: those are possibilities in the future. They typically have some time rank before you're able to move up to those other positions and they involve additional training and certifications and those kinds of things. We would look at that when we get to that point. CM Marriott: so why don't we have a list of all of those positions that are required by a typical city instead of just creating one just when we need it? I think we ought to have a list of all the positions that we would needed in a city and then when we fill it, we fill it right and then we adjust the salaries according to those positions when they're required. This is just my comment. I see what we're doing here. I understand it but it feels to me like we're just creating a stepping stone and that we don't really have a plan and we don't know the city's needs. Mayor Call: yes. In the area of planning you're absolutely correct it is kind of new to us. You know our police department and public works both have career paths. In planning you typically have a planner of sort or combination job. Our city administrator/planner hired a planning tech which was new when they did that. I agree we will need a planner II and III. CM Gibson: are those just made up? Correct me if I'm wrong but this is just a title to put in the next level. I don't think we need to have a planner II, III, IV and then a full blown planner. I think that's just made up. Mayor Call: unless you can tie it to something like a master's degree to be a planner. CM Gibson: but then it's whatever the things that this person has to go through for the qualifications to hopefully to get that bump in a raise and that's why we're putting it out there for them to aspire to something. Bill Cobabe: we want job positions so that a person in that position knows what is required to move up those steps. CM Bailey: Bill have you established the criteria for the planner one? Bill Cobabe: yes. We will go over those when the performance evaluation comes up.

Motion was made by <u>CM Bailey</u> to up the pay range as stated for an Administrative Assistant/Planner I. 2nd by <u>CM Marriott.</u>

Discussion. <u>CM Marriott</u>: have we compared this salary range to a market or market analysis. <u>Laurie Hellstrom</u>: yes. I did that. <u>Mayor Call</u>: we have a system that everybody enters their information throughout the state and we subscribe to that so it is easy to do. <u>CM Arrington</u>: I just want to comment. Jill has sent out an email just recently. She does a lot and that just kind of tells us what she's been working on and wants you to know what she's spending time on. That's very helpful to let us know what is happening in planning area. <u>Mayor Call</u>: you are absolutely all right. Before I felt like CM Sara was the only one that knew what was going on in the planning commission.

Voting aye: Voting aye: CM Arrington, CM Bailey, CM Gibson, CM Marriott and CM Urry. 5-0

6. Closed Meeting.

Motion was made by <u>CM Bailey</u> to go into a closed meeting to discuss property acquisitions. 2nd by <u>CM Urry</u>. Roll call vote. Voting aye: CM Arrington, CM Bailey, CM Gibson, CM Marriott and CM Urry. 5-0

Minutes of the closed meeting are protected records and are filed separately.

Motion was made by <u>CM Bailey</u> to end the closed meeting. 2nd by <u>CM Arrington</u>.

Voting aye: CM Arrington, CM Bailey, CM Gibson, CM Marriott and CM Urry. 5-0

Motion was made by <u>CM Bailey</u> to go into the closed meeting to discuss security. 2nd by <u>CM Marriott</u>. Voting aye: Voting aye: CM Arrington, CM Bailey, CM Gibson, CM Marriott and CM Urry. 5-0

Mayor Call signed a sworn statement affirming the reason for the closed meeting. Motion was made by <u>CM Marriott</u> to end the closed meeting. 2nd by <u>CM Arrington</u>. Voting aye: CM Arrington, CM Bailey, CM Gibson, CM Marriott and CM Urry. 5-0

7. Discussion and possible action from the closed meeting.

No action from the closed meetings.

Other Business:

<u>Tyson Jackson</u>: the shop foundation is in, the walls are going in and they are setting the metal. Road projects are happening this week and flyers went out. If you get calls pass them my way. It should be wrapped up by Saturday and then it's just the painting.

<u>Jill Hunt</u>: I sent out an email yesterday to you all about what is happening in planning.

Ryon Hadley: the canine officer is officially retired today. We will be donating her back to her original handler with a waiver note. We will proceed with replacing the dog.

<u>Bill Cobabe</u>: remember next Tuesday's meeting with the planning commission on economic development.

<u>CM Urry</u>: the food trucks are going great.

<u>CM Marriott</u>: can we get an update on city hall safety updates on the next meeting, August 25th?

CM Gibson: I won't be here for the August 18th meeting. Mayor Call: I will be late but CM Bailey will act a mayor pro-tem.

Adjournment: 8:25 P.M.